



Nor Cal Fire Prevention Officers Association

Executive Board Mid-month
Meeting of April 5, 2006
Fairfield, CA

A. Roll Call - The meeting was called to order at 1315 hours.

The following individuals were present: Angela Giuliani, Darren Drake, Theresa Johnson, Morgana Chan, Tom Harvey, Scott Alber

B. Review of Proposed Committee Budgets

B-1. The board reviewed and approved the budget proposals presented by the following committee co-chairs:

Gene Gantt – Legislative Committee
Ethan Foote – WUI Committee
Paul Inouye – HAZMAT Committee
Jon Johnston – Public Education Committee
Rocque Yballa – Fire Code Committee
Angela Giuliani – Executive Board

The following budgets were also approved without a presentation:

Website
Marketing and Merchandising
Building Standards Committee

There was no budget submitted for the Equipment and Devices Committee.

The budget for the Fire Service Education Committee will require some adjustments – V/P Drake will follow-up with the appropriate co-chairs.

C. Consent Calendar Items

None

D. Open Time For Member Expression

None

E. Written Communications

E-1. Confirmation of two new co-chair positions: Rocque Yballa – Fire Code Committee, Ethan Foote – WUI Committee.

E-2. Approval of DRAFT letter to new co-chairs.

E-3. Confirmation of recommendation to support Paul Inouye as FPO representative on the SFM Hydrogen Highway Committee.

F. Unfinished Business

F-1 Possible outsourcing of some board duties – to be discussed at next mid-month meeting.

F-2. Discussion of proposal from Balzac Communications for design and production of professional recruitment and publicity materials.

F-3. OSHPD Hospital Building Safety Board Rep. – to be discussed at monthly meeting.

G. New Business

G-1 NFPA to co-sponsor the October monthly meeting in Sacramento..

G-2 State Fire Training Update – STEAC Committee needs input regarding the proposed Fire Marshal certification series. To be discussed at monthly meeting.

G-3 There is a need to develop a list for the organization of all of the members representing us on various committees.

G-4. Morgana Chan will research the cost of printing business cards for board members.

H. Board Member reports

H-1. Darren Drake reported on the marketing plan – further action to be taken.

H-2. Morgana Chan reported on the outsourcing of admin. duties – further action to be taken.

I. President's report

I-1. Review of correspondence and budget.

J. Financial report

J-1 Treasurer's report

K. Adjournment

The meeting was adjourned at 1740 hours.

Respectfully submitted,

Morgana Chan, Secretary