



Nor Cal Fire Prevention Officers Association

Executive Board Meeting
August 16, 2007
Fairfield, CA

A. Roll Call - The meeting was called to order at 0920 hours.

The following individuals were present: Angela Giuliani, Darren Drake, Morgana Chan, Lorin Neyer, Bonnie Patterson, Matt Wheeler, Theresa Johnson

B. Review of Minutes

The board reviewed and approved the minutes from the July board meeting.

C. Consent Calendar Items

None

D. Open Time for Member Expression

No general members present.

E. Written Communications

Letter from ICC explaining benefits of being a chapter (technical assistance, merchandise discounts, training...).

Announcement for the 12th annual CAFAA business meeting to be held on September 20th and 21st in Sacramento. Ed Tubbs, co-chair of the Equipment and Devices Committee, will be asked to attend the event on behalf of NORCAL.

Greg Lake submitted a letter of support for the appointment of Christine Reed from Central County Fire as the new co-chair for the Building Standards Committee.

NORCAL and SOCAL provided a letter of endorsement for Barbara Koffron for an ICC position. We have received numerous other endorsement requests – President Drake will follow-up with Christina Jamison to obtain a copy of Cal-Chiefs qualification questionnaire for candidate evaluation.

Letter from James McMullen with UFCA expressing their interest in providing training on the 2007 CFC to the FPO organization. Bill Tyler, co-chair Fire Service Ed. Committee, to contact UFCA for follow-up.

F. Unfinished Business

PattersonWheeler contract to be extended until 12/31/07. In our existing contract with PW we have 7 classes left that they will help coordinate at no charge. Due to the ICC fiasco - they have graciously offered to help with an additional 12 at no cost to NORCAL – to be used during this fiscal year.

PW to copy all membership applications and deliver to board members for their review. Board member will then forward applications to the appropriate committees so that the co-chairs can contact members who may have an interest or specialty relative to their committee.

PW provided semi-annual audit reports. Appropriate board members to review and provide feedback by next board meeting.

G. New Business

Bill Tyler, co-chair Fire Service Education committee, was present and gave an outstanding presentation to the board on an updated ICC class delivery plan. Bill and Danielle will have a tentative schedule out for state amendment classes by September 15th. Bill Tyler, Danielle Stefani, Darren Drake and Theresa Johnson will schedule a teleconference with ICC to finalize details of our class delivery.

Darren Drake to discuss current cost and profit sharing practices with Ken Krause, SoCAL president.

Our membership year is being changed to coincide with our fiscal year. Membership applications will be sent out in December this year and pro-rated to cover an 18-month membership from January 1, 2008-June 30, 2009.

H. Board Member Reports

Morgana Chan advised that the Fire Code committee is working on several amendments to be submitted by the August 20th deadline. Tom Harvey, Dan Najera and Amber Anderson were given a copy of the DRAFT 2007 Inspectors Guide to the CFC. They were

asked to review the document and submit any comments to Bill Greene directly.

Theresa Johnson advised that she would be attending the ICC ABM in Reno in September for the full four days.

I. President's Report

Darren drake advised that the schedule for our attendance at the Cal Chief's Conference in September will be as follows:

Sunday, September 23rd – all board members arrive
Riverside

Monday, September 24th – 9:00 - Darren and SOCAL
President Ken Krause to meet with Cal Chiefs Executive
Board to report on FPO current issues

10:30-1:30 – Joint NORCAL/SOCAL Board meeting

2:00 – Cal Chiefs General Membership Meeting

5:30 – Vendor's Reception

6:30 – Grand Banquet

Tuesday, September 25th – 9:00 -NORCAL Exec. Board
working session to complete revision to policies and update
strategic plan – most board members leaving late Tuesday
afternoon

Darren also reminded the board members of their current
projects/responsibilities:

Theresa Johnson – ICC Class Delivery Plan w/ Fire Service
Ed.

Morgana Chan – Inspectors Guide w/ Bill Greene

Scott Alber – Strategic Plan Update w/ Chief Craig

Lorin Neyer – Website updates w/ Fort Hartsfield

J. Financial report

Treasurer's Report and Semi – Annual Audit – reports were
submitted by PW – to be reviewed by President, 1st and 2nd VPs.
Monthly financial report provided by PW.

K. Adjournment

The meeting was adjourned at 1310 hours.

Respectfully submitted,

Morgana Chan
2nd Vice-President