



Nor Cal Fire Prevention Officers Association

Executive Board Meeting
February 23, 2007
Woodland, CA

A. Roll Call - The meeting was called to order at 1030 hours.

The following individuals were present: Angela Giuliani, Darren Drake, Morgana Chan, Scott Alber, Bill Greene, Mike Stewart, Wes Arvin, Dennis Mathisen, Tonya Hoover, Ron Keefer, Rick Terry

B. Review of Minutes

The board reviewed and approved the minutes from the January board meeting.

C. Consent Calendar Items

None

D. Open Time For Member Expression

Sandy Wargo advised that Pub. Ed. has created some very good PSA's for the past several years that have not been widely used. Sandy would like us to step up the marketing for these products to increase their usage. Suggestions included providing them to Rebecca for sale at the meetings, using PW to actively market them and using the list serve and the website.

Sandy also advised that there is a very strong core group of members who are attending the mid-month meetings yet most of those same people are not at the monthly NORCAL meeting. The board will be making an effort to encourage those members to attend.

Rick Terry advised that the organization needs to be making a yearly decision about how many members the organization will pay to send to code development meetings and hearings. The board will review the request for support letter that the organization sends to department Chiefs' to ensure that all of the necessary commitments to these responsibilities will be honored.

E. Written Communications

Title 19 Letter from Rocque Yballa was sent on December 29th to Director of Cal Fire Ruben Grijalva and Acting SFM Kate Dargan. A letter has been received from AFM Kate Dargan with respect to the Title 19 rewrite expressing her thanks for our continued participation and desire to discuss this issue more thoroughly in Buellton. Rocque Yballa has been asked to create a white paper analysis of this issue as the basis for this discussion.

Resolution supporting a change to the IRC to require sprinklers in one and two family dwellings and town homes was sent in to ICC.

Letter of support from Chief Don Mette for Greg Lake as Buildings Standards Co-chair. Some items that need to be clarified specific to voting positions are time to attend the hearings, who the member is voting on behalf of, and who is paying for their attendance at the hearings.

Rick Terry advised that there are approximately 150 people signed up for the workshop and several of the classes are full.

F. Unfinished Business

Copies write for Inspector Guides – ICC guides – Dennis Mathisen to help with this issue – Dennis and Angela to follow-up with Kevin Scott. Angela has sent an e-mail – no response from Kevin as of yet. Darren will contact Jim Tidwell and see if we can get a contact name to work with on the copy write issue.

Constitution and bylaws document - updated document to be forthcoming from our secretary for review. Also IFMA changes to Bylaws to be done by Morgana and application to be sent in by Darren.

Business Manager Contract and policies and procedures must be written for the treasurer, secretary, co-chairs, and fire education committee's business and updating of binders. A meeting at the P/W conference room was held on February 14th and significant progress was made on the revisions. Constitution and By-Laws work is completed – up to Policy 13 completed as well.

G. New Business

Annual reports to be delivered to Rick Terry today for the workshop.

Committee co-chairs will be asked to make a presentation to the board reference their annual goals, objectives and budget needs. Tentative proposed date for this is 9 a.m., April 10th, in Fairfield.

ICC pins – we need to design a pin for sale as a marketing item and to exchange with other jurisdictions at the ICC code hearings.

Advertisements in Roster for next year. Proposed rates were discussed at the mid-month meeting in Sacramento and will be finalized soon.

Joint dinner with Executive Board and Committee Co-chairs on Tuesday evening to go over co-chair and VP responsibilities for the year. Hand out a co-chair binder. Details for dinner have to be formulated and emailed to co-chairs.

We would like to initiate conversation with both CALBO and CCAI to coordinate our annual workshops to avoid conflicts for our members.

The decision was made to ask Vern Canon to assume a position as liaison to CCAI rather than trying to run investigations as a standing committee.

H. Board Member Reports

Darren advised that CAL OSHA is considering adopting the egress requirements from the IBC and the IFC and is looking for endorsement of that plan. Lorin Neyer has advised against our formal support for that based upon our numerous proposed amendments to the egress sections. Lorin will be asked to create a formal position on this issue for posting on our website.

Darren will be making a proposal to divide the oversight responsibility among the board members.

I. President's Report

Covered in previous sections.

J. Financial report

Treasurer's Report and Semi – Annual Audit to be performed by President, 1st and 2nd VPs. Monthly financial report provided by PW.

K. Adjournment

The meeting was adjourned at 1210 hours.

Respectfully submitted,
Morgana Chan, Secretary