



Nor Cal Fire Prevention Officers Association

Executive Board Meeting
Mid-Month Continuance From
July 22, 2005
Fairfield, CA

A. Roll Call - The meeting was called to order at 1350 hours.

The following individuals were present: Dennis Mathisen, Angela Giuliani, Darren Drake, and Morgana Chan.

B. Review of Minutes

The board confirmed the adoption of the June 24, 2005 minutes.

C. Consent Calendar Items

None

D. Written Communications

D-1 Letter from John Johnson Co-Chair of the Public Education Committee advising Leina Morris of Vallejo FD will be stepping down. Sandy Wargo of Novato Fire will be the new co-chair upon confirmation with her Chief.

D-2 Joint letter from Dennis Mathisen and Karyn Vaudreuil to the International Code Council supporting the nomination of ICC Fire Service Person of the year.

E. Member Expression

None

F. Unfinished Business

F-1 Cal Chiefs Website – meeting next week with Fort, Michael Bullis, Shawn Crawford, Dennis and Wes to continue discussion regarding website consolidation.

F-2 Cal Chiefs WUI Resolution- Resolution was forwarded to John Malmquist and will be acted upon at the September Cal Chiefs meeting.

F-3 Inspectors Guides – Bill Green approached the board letting them know he is willing to proceed with the revisions to the Inspectors Guides.

G. New Business

G-1 Joint Board Meeting with SFM - Meeting will be held at the SFM field office in Monrovia on September 15, 2005. Dennis will look into flight information.

G-2 Marketing, Communication and Branding Plan – The board conducted a review of the preliminary Marketing, Communication and Branding Plan for the period of July 1, 2005 – June 30, 2007. A few content changes were proposed and agreed upon. Darren will approach a local marketing company to explore ideas and costs for the creation of an informational brochure. The Board will discuss the plan with the Southern Board at the joint meeting in September.

H. Board Member reports

The Board will be checking with committee co-chairs to identify resource needs and committee progress.

Dennis gave an update on AB 178 Fire Safe Cigarette Bill. There will be several major newspapers covering the issue to gather support for the bill as it moves on to the Governor.

Angela will be representing Nor Cal FPO's at the ICC annual business meeting in Detroit. Dennis will be attending the Cal Chiefs meeting the week of September 26th in Riverside.

I. President's report

Dennis attended the July 13th Southern Board meeting at which the SFM provided updates on the code adoption process, fireworks, and his employment with the City of Palo Alto.

J. Financial report

Morgana opened an additional CD account as previously approved by the Board resulting in a higher return on investments. She also provided the board with the semi-annual accounting report.

K. Adjournment

The meeting was adjourned at 1650 hours.

Respectfully submitted,

Darren Drake, 2nd Vice President