



## Nor Cal Fire Prevention Officers Association

Executive Board Meeting

May 19, 2006

San Francisco, CA

**A. Roll Call - The meeting was called to order at 1145 hours.**

The following individuals were present: Angela Giuliani, Darren Drake, Theresa Johnson, Morgana Chan, Tom Harvey.

**B. Review of Minutes**

Minutes previously reviewed and approved via e-mail for 4/5, 4/28, and 5/4/06.

**C. Consent Calendar Items**

None

**D. Open Time For Member Expression**

None

**E. Written Communications**

None

**F. Unfinished Business**

**F-1 Roster for 2006-2007.** Rosters should be ready for distribution at the June meeting.

**F-2 Inspector Guides on the ICC Codes.** Forrest Craig advised that he submitted the copyright request and the certificate should have been issued and mailed to Bill Greene. We are currently pursuing a copyright for the California inspector guides based upon the IFC.

**F-3 IFMA Membership and constitution/by law changes.** Some minor changes are needed to our constitution and by laws in order to become a chapter of IFMA. Darren and Morgana will work on these together.

**F-4 Fire Education Ad Hoc Committee** Gearing up to work with CALBO/ICC. Jim Monty will be the Cal Chiefs representative on this committee. Nancy Wolfe will be the SFM representative.

**F-5 Business Manager status.** PattersonWheeler LLC has been chosen as our administrative services firm. A contract is being crafted now and will be in place by the June meeting.

**F-6 Marketing Plan Implementation Status** Balzac Corporation will be crafting a contract for the desired items. Implementation will begin in June.

**F-7 List of committee members and all NORCAL members sitting on Ad Hoc Committees for NFPA, OSHPD, CBSC, etc.** We are trying to develop a comprehensive list of all activities that our members are participating in.

**G. New Business**

None

**H. Board Member reports**

None

**I. President's report**

We did not schedule a mid-month teleconference.

**J. Financial report**

**J-1** Treasurer's report

**K. Adjournment**

The meeting was adjourned at 1215 hours.

Respectfully submitted,  
**Morgana Chan, Secretary**