



APPLICATION GUIDELINES FOR PILOT PROJECT SELECTION

The intent of the Diablo Fire Safe Council 's Pilot Fuel Reduction Program is to assist the communities of Alameda and Contra Costa Counties to reduce the threat of catastrophic fire. To that end, we will fund two pilot fuel reduction projects that meet the following guidelines. Projects could include: thinning, pruning, fuel break or landscape modifications that help to make our communities more fire safe. Projects must be coordinated with the community's assistance.

- Projects/ applicants will be identified through local Fire Prevention Specialists, DFSC members and other Alameda and Contra Costa agencies.
- The funding source has earmarked \$10,000 for direct costs for the two projects.
- Projects must be located within Alameda and Contra Costa Counties.
- Projects must be completed prior to October 30, 2004.
- Applicants are required to supply DFSC with a completed application and the supporting materials, including 2 competitive cost estimates for contractor related services, as listed on the application.

Successful project applicants will be expected to:

- Provide a project manager to coordinate the project with the DFSC Executive Coordinator.
- Secure relevant permission and liability releases by owner(s) of project site.
- Record all in-kind hours and services provided by the applicant on forms supplied by DFSC.
- DFSC sponsorship shall be noted on all publicity events.



2004 PILOT FUEL REDUCTION PROJECTS APPLICATION

Project Title: _____

Project Location: _____ County: _____

Organization / individual applying: _____

Address: _____

Telephone: _____ Fax: _____ email: _____

Name and title of contact person: _____

One sentence summary of proposal: _____

Estimated Project Budget: \$ _____ Matching Funds: \$ _____

Proposal prepared by (name & title): _____

Signature: _____ Date: _____

In addition to this application form, submit the following on separate pages:

- 1) Detailed description of the project and how funds will be used. Include the following:
 - Outcome of project (# of acres treated, # of structures/ residents/ values protected)
 - If the project fits into a larger program or is part of an adopted fuel reduction plan
 - Any necessary follow up treatments. How will the project work be maintained?:
- 2) Project schedule.
- 3) Project budget and matching fund amount(s) and source(s).
- 4) List of individuals responsible for performing or overseeing the project. Include 2 cost estimates/competitive bids for any anticipated contracted services.
- 5) Statement describing the status of local, state and federal permit approvals (if required) and written permission from the landowner to perform the project.

Organizations may submit only 1 application per group.

Please send completed applications by April 16, 2004 to:
Diablo FireSafe Council c/o 2004 Pilot Fuel Reduction Projects
1404 Franklin Street #300 Oakland, CA 94612-3210.

Applicants will be notified by May 17, 2004.

2/19/04