

California Fire Chiefs Association
Fire Prevention Officers Section

Joint North/South Executive Board Meeting

March 13, 2005

Minutes

1. **Roll Call**

Members Absent: North – Tom Harvey, Doug Williams
South - Ken Quick. Phil Garcia

Wes Arvin introduced the new members of the North Division Board:
Morgana Chan (Fairfield) – Treasurer
Tom Harvey (San Francisco) - Director of Operations

Laura Blaul introduced the new South Division Director of Operations,
Robert Nolan (Brea)

2. **Approval of Joint Executive Board Minutes**, September 20, 2004 in
Concord. **MINUTES APPROVED**

3. **CFPI Workshop Report – Carl Thibeault**

Rick Rodewald has arranged for \$40 reimbursement per student at
the Workshop.

Carl will assist participate on the Workshop Committee next year.
Sam Husoe took over Vendor coordination mid-year. This created
some challenges that Sam can resolve given a full year.

Wes mentioned that there are some CFPI/Workshop items that
will be covered within the By-Laws review, (see item 10).

Rick Terry will takeover Bob Morgan's duties for next year.

The Hotel houses 140. 180 are signed up this year, so that means 40
people are staying elsewhere.

The Committee will meet with the Hotel on Friday to discuss extending
the contract to 2007-2009.

Penny outlined the class/facilitator schedule. Penny also mentioned
need for Board Liaison positions to be designated to the Workshop
Committee.

Fort will need help with merchandise booth, see sign-up sheet to help
staff the booth.

- 4. Chief's Report**
CPR has been withdrawn due to feedback received at the Little Hoover Commission.
CFCA main focus for 2005 will be pension issue.
- 5. Building Standards Commission Code Status**
On March 8, the Coordinating Council recommended to the BSC that coordinated and correlated codes based on the IBC, IFC, and IRC provide the basis for the California Codes.
- 6. State Fire Marshal**
Chief Grijalva will meet with the Presidents semi-annually and the full Executive Boards semi-annually in an effort to harmonize common efforts.
Tentative dates are:
Executive Boards - March 17, Sept 15.
Presidents - June 15, December 15.
Meeting Locations to be announced.
The OSFM is posting draft Interpretations online for a 5 day review period. Each Board will attempt to respond through a designee (VP).
Discussed position on 1896 Regulations. Continue discussion with Chief Grijalva on Thursday, March 17.
Laura Blaul discussed how the Southern Division has forwarded names to the OSFM for Advisory Committees.
- 7. Marketing and Merchandise**
North and South will split expenditures and profits for all merchandise.
1st VP's will coordinate. Committee will forward report to each Board monthly.
- 8. FPO/LAAFM Discussion List**
Ken Kraus attended (as Liaison) the Feb 10 meeting with the Chief Grijalva and LAAFM representatives. Primary Discussion List challenges appear to be participant qualifications and administrative control.
- 9. Unified Mission Statement**
Dennis Mathisen presented two versions. Motion to adopt shorter version as amended. **Motion Passed.**
- 10. Annual Report & North-South Constitution and By-Laws.**
Laura Blaul passed out a draft comparison of each Division's By-Laws. North and South members will review during the week and circulate the document. Goal is to have input from all Board members by the end of the Workshop.
- 11. WUI Inspector Certification Resolution**
Both Divisions will sign the Resolution, to be voted on at the CFCA Conference.

12. Roundtable

North has drafted a Guide to Licensed Care Facilities. The document is over 100 pages and will be reviewed by others (including the South).

Website – Fort has identified several transition challenges that will need to be addressed prior to completing. CFCA has identified a 1 year target to have all Sections on their site.

FPO's will let the BSC decision register prior to formalizing a plan to participate in model code development.

13. Adjournment

Respectfully Submitted,
Ken Kraus, Southern Division Secretary