



California Fire Chiefs Association
Fire Prevention Officers Section
Southern Division

Executive Board Meeting

Date: September 12, 2007
Location: OCFA Headquarters

The following minutes were documented as noted below. The minutes are not intended to be an exact notation but are general in nature.

BOARD OF DIRECTORS PRESENT:

Ken Kraus	President
Doug Dupree	Treasurer
Jill Perumean	Secretary
Ian MacDonald	Director of Operations
Mike Macey	Liaison Chief
Ken Quick	Judge Advocate

Meeting Called to Order at 1455 hours by Ken Kraus

Routine Business

- Doug Dupree gave a detailed list of the tasks Anita Jones will be performing for us for \$100 per month.
- Jill Perumean submitted a receipt of \$86.38 for program updates to the Board laptop and was reimbursed.
- The budgeted amount of money to cover refreshments for the ICC classes is \$150 per class; this amount was exceeded in August due to an increase in registrations. The budgeted fee per person per meal for monthly meetings is \$17. The price charged for the meeting versus meeting and meal is being reviewed.
- The taxes and non-profit status of the organization is still being finalized.
- Ian is looking into getting better shirts for the Board as well as replenishing his depleted supply of merchandise for sale. He will obtain a status report from the North Board regarding the completion of the pins.
- Ken discussed the logistics of the Buellton Workshop and the efforts in getting a central location at a reasonable price.
- The joint board meeting will be September 24 at 10:30 AM. The President will stay for the conference; other members will attend joint meeting and opening presentation.

- Ken will be attending the CAFAA Conference in Sacramento September 20 and 21; the CFCA September 24-26 and he will also be attending the ICC Annual Conference September 30-October 3 in Reno. He will be submitting reimbursement for these three conferences; the estimated costs are \$500, \$700, and \$1000. The Board motioned and approved the travel not to exceed \$3,500 for all three. Additionally, the Board approved an expenditure of \$1,000 for a hospitality room at the Reno conference.
- Ken Kraus made a motion to have all Board members attend the ICC Annual Conference if their schedule allows; the motion was seconded and approved.
- The monies generated from the ICC classes were intended to support travel and participation in the ICC code change process.
- Ken distributed a travel guideline draft document; the document will be reviewed and discussed at the next Board meeting.

New Business

- The Board received surveys from meetings and will go through them and have results for next meeting, especially desired topics for other meetings.
- The reservations for the Mission Inn will be verified for the December meeting.
- An alternate schedule will be tried for Board meetings; in November, the Board meeting will be held in the morning at one of the agencies and not following the general meeting.
- There will be an Ad Hoc Automatic Suppression Work Group to discuss the NFPA 25 issue. There will be four representatives from the North and four from the South with two meetings scheduled. The Southern members will be Robert Nolan, a representative from the Devices Committee and two others to be named by the President.
- Jill will draft a letter to NFSA to thank them for their time and generous donations.
- The Board will form an election committee.

Monthly Meeting & Program Logistics

- The next meeting will be held at the Reef Restaurant in Long Beach on October 10. Ken Quick will be taking care of the raffle prizes in October and Ian will handle November.

Adjournment

- The meeting was adjourned at 1645 hours.

Respectfully Submitted,

Jill Perumean, Secretary